



NSW Department of Education



# Performance and Accreditation

ConnectED

May 2024



# Acknowledgement of Country



We recognise the Ongoing Custodians of the lands and waterways where we work and live. We pay respect to Elders past and present as ongoing teachers of knowledge, songlines and stories.

We strive to ensure every Aboriginal and Torres Strait Islander learner in NSW achieves their potential through education.





# **Performance and Accreditation**

## **People, Culture and Capability Directorate**

Professional development and accreditation are meaningful,  
valuable and an intuitive part of your career

✉ [PerformanceAndAccreditation@det.nsw.edu.au](mailto:PerformanceAndAccreditation@det.nsw.edu.au)

# Performance and development in the department







A collaborative process for professional growth that supports staff to perform at their best



# The value of the performance and development process



# Performance and Accreditation services

Services		Support for you
 <b>Policy advice and guidance</b>	<ul style="list-style-type: none"> <li>• Performance and Development Framework</li> <li>• Non-Teaching Performance and Development procedures</li> <li>• Performance and Development Framework for Casual Teachers</li> <li>• Accreditation in NSW Public Schools policy</li> </ul>	<ul style="list-style-type: none"> <li>• Policy guidance and clarification- get your questions answered</li> <li>• Ongoing simplification of policies and procedures</li> <li>• Actioning policy feedback from staff</li> </ul>
 <b>Implementation advice</b>	<ul style="list-style-type: none"> <li>• Achieving and maintaining Proficient teacher accreditation</li> <li>• Performance and development cycle</li> <li>• Management of accreditation and performance processes at the school level</li> <li>• Highly Accomplished and Lead Teacher (HALT) assessor pool process</li> </ul>	<ul style="list-style-type: none"> <li>• System wide professional learning related to our policies</li> <li>• Resources and guidance material for accreditation and the PDP cycle including goal examples, conversation guides and reflection questions</li> <li>• Tailored professional learning for school staff and leaders</li> </ul>
 <b>Enquiries</b>	Resolve enquiries around <ul style="list-style-type: none"> <li>• Accreditation</li> <li>• HALT assessors</li> <li>• Performance and development cycle</li> <li>• Digital PDP</li> <li>• Q+</li> </ul>	<ul style="list-style-type: none"> <li>• Dedicated support teams to answer enquiries with a direct line of communication via EDConnect</li> <li>• Intranet resources outlining frequently asked questions</li> </ul>
 <b>NESA liaison</b>	<ul style="list-style-type: none"> <li>• Nomination of prospective HALT assessors</li> <li>• Complex accreditation support and case management</li> </ul>	<ul style="list-style-type: none"> <li>• Navigating the HALT application process</li> <li>• Navigating complex accreditation circumstances</li> </ul>

# Products and resources to support the workforce

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Q+ Professional  
Planning for  
teachers



Digital  
PDP



School Performance and  
Development



Perf & Dev Non  
Teaching Staff

# Focus on progress, not the paperwork with the Digital PDP



An intuitive online platform to help you manage your team’s PDPs so time can be spent learning, reflecting and collaborating.

## Get started in the staff portal



Q+ Professional Planning Tool

Principals, executives and teachers



Digital PDP

All Staff

## Features



My PDP

All school staff and NSBTS



My Team

Supervisors, Principals and DELs



My School

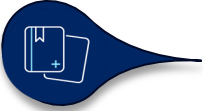
Principals

Scan the QR code for more information about the Digital PDP





# Access Q+ to support your professional planning



single-sign on to multiple systems



checklist for accreditation



secure location to save and maintain records



compliance and mandatory training reminders



direct access to eTAMS, MyPL and the Digital PDP.

The top screenshot shows the 'My Status' page for a 'Proficient Teacher'. The 'Professional Development (PD) Hours' section shows 0 Accredited PD Hours. The 'Maintenance Period' section shows 3 Years, 7 Months, and 0 Weeks remaining, with an end date of 27 June 2027. The bottom screenshot shows the 'My Status' page for a 'Provisional' teacher. The 'Performance and Achieving Proficient Teacher' section includes a paragraph about the accreditation process. The 'GETTING STARTED' table lists tasks: Pay annual NESA fee (completed), Renew Working with Children Check (WWCC) (completed), and Complete Mandatory Training (completed). The 'Compliance Reminders' section shows a reminder to achieve Proficient Teacher by 09/09/2024. The 'Mandatory Training Reminders' section shows a reminder to allow 2 working days for Q+ mandatory training data to refresh from MyPL.

Step	Authority	Done
Pay annual NESA fee	NESA	✓
Renew Working with Children Check (WWCC)	Multiple	✓
Complete Mandatory Training	DoE	✓

# Accessing for the first time?

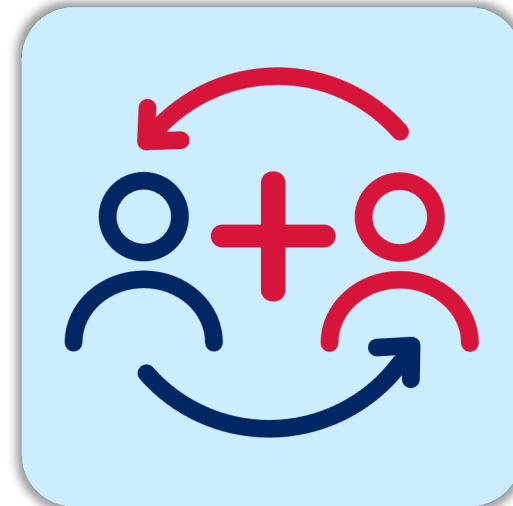
- Teaching staff can use the Q+ or Digital PDP tiles
- Non-teaching staff use the Digital PDP tile

**Get started** – Select the ‘Q+’ tile (available for teachers) or the ‘Digital PDP’ tile from ‘My essentials’ in the staff portal

**Important** – Check with your supervisor that they have accessed the Digital PDP



Q+ Professional  
Planning for teachers



Digital PDP

# Access and support



## Support resources

- Available on the Digital PDP and Q+ webpages
- FAQs and Quick Reference Guides (QRGs)
- Professional learning via MyPL



## EDConnect support

- 1300 32 32 32: Option 3 > 7
- Online enquiry: under 'HR'
  - > Digital PDP for school-based staff and NSBTS (excluding CEO)
  - > Q+ and Accreditation Support



## Email us

- Q+ and Accreditation support  
[Accreditation@det.nsw.edu.au](mailto:Accreditation@det.nsw.edu.au)
- Digital PDP support  
[DigitalPDP@det.nsw.edu.au](mailto:DigitalPDP@det.nsw.edu.au)
- All other enquiries  
[PerformanceAndAccreditation@det.nsw.edu.au](mailto:PerformanceAndAccreditation@det.nsw.edu.au)